



**Office of Board of Selectmen
Town of Mason**

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Selectmen / FD Meeting 2/27/2024

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser; Admin Asst Jen Tenney; Accountant Brenda Wiley; Fire Chief Tony Burns

Absent: Selectman John Suiter

Called to Order: The meeting was called to order at 6:58pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

- Chief reviewed the revisions made to SOG 100.22 and provided an updated copy. The SOG Committee are on board with the revision and plan to track members accordingly. Selectmen would like to discuss the revision with the SOG Committee at a later date.
- Selectmen discussed the possibility of on-call shifts to increase participation and to make planning personal life endeavors easier for members. Chief will discuss this at the next officer meeting.
- Chief hopes to hold CPR classes at the Fire Department.
- Chief has applied for a gear giveaway grant at no cost to the town.
- Chief spoke to the Milford Highschool regarding recruitment efforts. There is already an EMS program in place; Milford is interested in discussing a firefighter program further. Chief will be joining the Program Advisory Committee.
- Selectmen and Chief discussed returning the truck next to the forestry building to the truck's owner.
- Selectmen asked Chief to provide them a mapped-out section of the training area.
- Chief shared that to his knowledge, no certification classes have been cancelled at the state level and Chief believes that if a class were ever to be cancelled that a reimbursement would be issued.
- Current timecard and sign in sheet protocols were reviewed. All are stored and tracked in the OneDrive. Chief reviewed how he calculates on call time. Selectmen asked Chief to include supporting timecard documents to timesheets that are turned in. Selectmen were made aware that some members were confused regarding how timesheets were calculated. Chief will review the process at the next meeting and emphasized that any Fire Department / EMS member is always welcomed to discuss their confusion or concerns with himself.
- Reviewed response calls and resident visits since the last meeting.
- The EMT class is going well and should conclude mid-March.

Adjournment: There being no further business, Kate motioned to adjourn, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-absent. Meeting adjourned at 7:47pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant