



**Office of Board of Selectmen
Town of Mason**

16 Darling Hill Road – Mann House
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Selectmen Meeting 01/09/2024

Approved Minutes

Present: Selectmen Kate Batcheller, Charlie Moser John Suiter; Admin Asst Jen Tenney; Accountant Brenda Wiley, Fire Chief Tony Burns, Road Agent Dave Morrison

Called to Order: The meeting was called to order at 8:09pm by Chair Kate Batcheller, attendance was taken by roll call as reflected above.

Approvals:

- Noted that the accounts payable and payroll manifests had been reviewed and approved prior to the meeting.
- Minutes of 12/26/2023 BOS / PD meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-abstain, John-aye.
- Minutes of 12/26/2023 BOS / FD meeting - Kate motioned to approve with changes, second from John. Roll call vote Kate-aye, Charlie-abstain, John-aye.
- Minutes of 12/26/2023 BOS meeting - Kate motioned to approve as written, second from John. Roll call vote Kate-aye, Charlie-abstain, John-aye.
- Minutes of 1/4/2024 BOS meeting - Kate motioned to approve as written, second from Charlie. Roll call vote Kate-aye, Charlie-aye, John-aye.

New Business:

- Reviewed 2023 year-to-date budget; came in under budget.
- Selectmen's annual report was reviewed.
- Selectmen became aware of a letter mailed out by Chief Burns that caused some concerns within the department. Chief advised that the letter was in-line with the approved Town of Mason Fire-EMS Department Standard Operating Guidelines (SOG) and that the SOG Committee approved the verbiage of the letter. Selectmen request that the SOG Committee re-evaluate the way SOG 100.22 is calculated based upon a volunteer status.

It was also discussed that some boundaries need to be in place for the SOG Committee to follow. There will need to be a process in place regarding acknowledgement, signing off of receipt and training for new policies and/or manuals. Chief is ultimately responsible for recruitment and retention and should be present during training of new policies.

Selectmen will allow Chief to use his discretion to address the concerns that came up in response to the mailing and would like an update regarding the revised SOG's at the February Fire Department meeting.

Selectmen also ask that Chief keeps them apprised of upcoming events so that they can participate in the events and/or make acknowledgments when needed.

- Dave informed the Selectmen that 075 is out due to radiator issues, 074 is out due to a gas leak and the patch on the grader came off. Nate from A-1 is addressing these issues.
- Dave asked if any repairs should be made to the deteriorating Quonset hut, Selectmen did not authorize.
- Selectmen reviewed a complaint email regarding metal detection.

Non-Public:

Motion to enter Non-public session made by Kate, seconded by John by reason of:

- *RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll call vote to enter non-public session Kate-aye, Charlie-aye, John-aye. Entered non-public session at 9:10pm.

Motion to return to public session made by Kate, second from John; returned at 10:01pm.

Motion from Kate, seconded by Charlie, to seal the minutes because it is determined that divulgence of this information likely would

- *affect adversely the reputation of any person other than a member of this board.*

Roll call vote to seal the minutes Kate-aye, Charlie-aye, John-aye.

Adjournment: There being no further business, Kate motioned to adjourn, second from John.

Roll call vote Kate-aye, Charlie-aye, John-aye. Meeting adjourned at 10:02pm.

Respectfully Submitted,

Jennifer Tenney

BOS Administrative Assistant